



SACHI A. HAMAI
EXECUTIVE OFFICER

COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 383
LOS ANGELES, CALIFORNIA 90012
(213) 974-1411 • FAX (213) 620-0636

MEMBERS OF THE BOARD

GLORIA MOLINA

MARK RIDLEY-THOMAS

ZEV YAROSLAVSKY

DON KNABE

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October 15, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

8 October 15, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

CONFLICT OF INTEREST AND DISCLOSURE CODE (ALL DISTRICTS) (3-VOTES)

SUBJECT

Approval of the Conflict of Interest and Disclosure Codes.

IT IS RECOMMENDED THAT THE BOARD:

Approve the Conflict of Interest and Disclosure Codes for the Department of Human Resources; El Monte Union High School District; Glendale Unified School District; Glendora Unified School District; Los Angeles Community College District; Los Angeles County Office of Education; Los Angeles Regional Interoperable Communications Systems Authority; Los Nietos School District; Monrovia Unified School District; and Palos Verdes Peninsula Unified School District to be effective the day following your Board's approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

In accordance with the Political Reform Act of 1974, the Board of Supervisors is the code reviewing body for Los Angeles County.

Pursuant to Government Code Section 87300, every local government agency must adopt and promulgate a Conflict of Interest and Disclosure Code. The Board of Supervisors must approve the code before it can take effect.

Pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when necessitated by changed circumstances.

Implementation of Strategic Plan Goals

Approval of the attached codes broadly supports the County Strategic Goal of Operational Effectiveness.

The proposed Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

FISCAL IMPACT/FINANCING

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which individuals in designated positions are required to disclose financial interests at a level appropriate to their decision-making authority.

Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Government Code Section 87300, the code review staff recommends that your Board approve the Conflict of Interest and Disclosure Codes for the agencies listed below.

SUBSTANTIVE CHANGES:

(Department of Human Resources)

- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.
- Changes the title of one (1) position.
- Adds Senior Human Resources Manager; Departmental Finance Manager II; Information Technology Manager I; Principal Analyst, HR, County Equity Investigation Division; and Senior Deputy Compliance Officer to the code.

(El Monte Union High School District)

- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.
- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.

- Deletes Director of Data Processing from the code due to reorganization.
- Changes the titles of four (4) positions.
- Expands the disclosure of four (4) positions.
- Adds Citizens' Bond Oversight Committee; Maintenance and Operations Coordinator; Director of Research and Curriculum Services; Director of Special Education; Director of Purchasing; Director of Categorical Programs; Buyer; and Principals to the code.

(Glendale Unified School District)

- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.
- Adds Citizens' Bond Oversight Committee Members; Director, Facility and Support Operations; and Facilities Project Manager to the code.

(Glendora Unified School District)

- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.
- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions
- Adds Citizens' Bond Oversight Committee to the code.

(Los Angeles Community College District)

- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.
- Adds a disclosure category to Exhibit "A".
- Expands the disclosure of one (1) position.
- Changes the title of one (1) position.
- Adds Director of Communications and External Relations; Public Information Officer; Manager, Public Relations; Foundation Development Officer; Dean, Educational Programs/Institutional Effectiveness/Educational Support; Student Information System Lead Administrator; Manager of Satellite College Operations; Farm Manager; Equestrian Manager; and Bookstore Buyer to the code.

(Los Angeles County Office of Education)

- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.

- Exhibit “B” is modified with a clarifying footnote for Consultants and New Positions.
- Revises the code by adding, deleting, and changing the titles of numerous positions in the code due to reorganizational changes since the last code revision.

(Los Angeles Regional Interoperable Communications Systems Authority)

- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.
- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit “B” is modified with a clarifying footnote for Consultants and New Positions.
- Adds Executive Director; Committee Members; Legal Counsel; Administrative Services Manager III; Administrative Services Manager II; and Administrative Services Manager I (Contracts) to the code.

(Los Nietos School District)

- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.
- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit “B” is modified with a clarifying footnote for Consultants and New Positions.
- Adds Citizens’ Bond Oversight Committee to the code.

(Monrovia Unified School District)

- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.
- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit “A” is modified by adding language to the “Consultant Disclosure Category.
- Exhibit “B” is modified with a clarifying footnote for Consultants and New Positions.
- Adds Chief Business Officer; Assistant Superintendent of Educational Services; Assistant Superintendent of Human Resources; Chief Technology Officer; Food Service Director; M.O.T. Director; and Procurement & Business Support Director to the code.

(Palos Verdes Peninsula Unified School District)

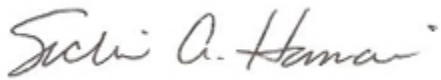
- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit “B” is modified with a clarifying footnote for Consultants and New Positions

- Changes the titles of two (2) positions.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 by requiring the individuals designated in each agency's code to disclose appropriate economic interests.

Respectfully submitted,

A handwritten signature in dark ink, reading "Sachi A. Hamai". The signature is written in a cursive, flowing style.

SACHI A. HAMAI

Executive Officer, Board of Supervisors

SAH;kw

Enclosures

c: Chief Executive Officer
County Counsel

Conflict of Interest Code
of the

HUMAN RESOURCES, DEPARTMENT OF

Incorporation of FPPC Regulation 18730
(2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, is hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Director of Personnel, and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

HUMAN RESOURCES, DEPARTMENT OF

EXHIBIT “A”

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Designated persons in this category shall disclose all income (including gifts, loans and travel payments) from, investments in, and business positions with any department employee, any agent or employee association representing any such employee and business positions with, investments in or income (including gifts, loans and travel payments) from any entity owned or controlled by such employee or any such employee's spouse or other financial dependent.

HUMAN RESOURCES, DEPARTMENT OF

EXHIBIT "A" (Cont'd)

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be determined by the executive officer (or head) of the agency. (See footnote for clarification.)

HUMAN RESOURCES, DEPARTMENT OF

EXHIBIT “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director of Personnel	1, 2, 3
Chief Deputy Director	1, 2, 3
Assistant Director, HR	1, 2, 3
Senior Human Resources Manager, Employee Benefits Administration	4
Principal Analyst, HR Administrative Services-Budget and Fiscal Unit	4
Principal Analyst, HR Employee Benefits Administration – Contract Section	4
Human Resources Analyst IV Employee Benefits Administration – Operations Section	4
Principal Analyst, HR County Equity Investigation Division	5
Principal Analyst, Human Resources Employee Benefits Administration – Deferred Income Section	4
Human Resources Analyst III Employee Benefits Administration	4
Senior Deputy Compliance Officer	5
Senior Human Resources Manager, Executive Services	4
Senior Human Resources Manager Countywide Examination Administration	4
Senior Human Resources Manager Human Resources Departmental Support	4
Senior Human Resources Manager Organizational & Employee Development	4

HUMAN RESOURCES, DEPARTMENT OF
EXHIBIT “B” (Cont’d)

Senior Human Resources Manager	5
Senior Human Resources Manager, Advocacy	4
Senior Human Resources Manager (e-HR)	2, 3
Senior Human Resources Manager, Talent Management	2, 3
Senior Human Resources Manager, HR Impact Team	4
Departmental Human Resources Manager II	5
Departmental Finance Manager II	4
Administrative Deputy II	2, 3
Information Technology Manager I	4
Information Systems Supervisor I, Administrative Services MIS	4
Application Developer I, Administrative Services MIS	4
Human Resources Analyst IV Employee Benefits Administration – Wellness/Contracts Section	4, 5
Human Resources Analyst III Employee Benefits Administration – Wellness/Contracts Section	5
Human Resources Analyst III Employee Benefits Administration – Deferred Income Section	5
Human Resources Analyst II Employee Benefits Administration – Deferred Income Section	5

HUMAN RESOURCES, DEPARTMENT OF

EXHIBIT "B" (Cont'd)

Human Resources Analyst II Employee Benefits Administration – Operations Section	4, 5
Departmental Chief Information Officer I Administrative Services MIS	4
Senior Application Developer Administrative Services MIS	4
Information Technical Support Analyst I Administrative Services MIS	4
Senior Information Systems Analyst Organizational & Employee Development	4
Consultant/New Positions*	6

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Director or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
of the

EL MONTE UNION HIGH SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Members of the Board of Trustees and the Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

EL MONTE UNION HIGH SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote for clarification.)

EL MONTE UNION HIGH SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Members of the Board of Trustees	1, 2, 3
Superintendent	1, 2, 3
Chief Business Official	1, 2, 3
Assistant Superintendent for Education Services	2, 3
Assistant Superintendent for Personnel	2, 3
Citizens' Bond Oversight Committee	1, 4
Director of Facilities, Maintenance, Operations, Transportation	1, 4
Maintenance and Operations Coordinator	1, 4
Director of Fiscal Services	4
Director of Research and Curriculum Services	4
Director of Special Education	4
Director of Categorical Programs	4
Director of Food Services	4
Director of Technology	4
Director of Purchasing	4
Buyer	4
Principals	4
Consultant/New Position*	5

EL MONTE UNION HIGH SCHOOL DISTRICT

EXHIBIT "B"

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
of the

GLENDALE UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by Governing Board Members and the Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

GLENDALÉ UNIFIED SCHOOL DISTRICT
EXHIBIT "A"

Disclosure Categories

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all income (including gifts, loans and travel payments) from, investments in and business positions with any district employee or student, any agent or employee association representing any such employee or student, and business positions or income (including gifts, loans and travel payments) from any entity owned or controlled by such employee or any employee's spouse or other financial dependent.

CATEGORY 5

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

GLENDALÉ UNIFIED SCHOOL DISTRICT
EXHIBIT "A"

Disclosure Categories

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests disclosing reportable interests unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote for clarification.)

GLENDALÉ UNIFIED SCHOOL DISTRICT
EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member, School Board	1, 2, 3
Superintendent	1, 2, 3
Member, Personnel Commission	4
Deputy Superintendent	1, 2, 3
Controller	5
Citizens' Bond Oversight Committee Members	1, 5
Assistant Superintendent, Educational Services	5
Assistant Superintendent, Human Resources	4, 5
Assistant Superintendent, Special Education	5
Chief Business and Financial Officer	1, 2, 3
Administrator: Planning, Development & Facilities	1, 2, 3
Director Educational Technology & Information Services	5
Director, Facility and Support Operations	5
Facilities Project Manager	5
Director, Food Services	5
Construction Manager	5
Consultant/New Positions*	6

GLENDALE UNIFIED SCHOOL DISTRICT

EXHIBIT "B" (Cont'd)

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
of the

GLENDORA UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Education Members, and Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

GLENDORA UNIFIED SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote for clarification.)

GLENDORA UNIFIED SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member, Board of Education	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent, Business Services	1, 2, 3
Assistant Superintendent, Educational Services	4
Assistant Superintendent, Personnel	4
Fiscal Director	2, 3
Director of Purchasing and Technology	4
Director of Food Service	4
Director of Maintenance and Operations	4
Citizens' Bond Oversight Committee	1, 4
Consultant/New Positions*	5

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
of the

LOS ANGELES COMMUNITY COLLEGE DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and Chancellor, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

LOS ANGELES COMMUNITY COLLEGE DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all business positions with investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell services and supplies of a type utilized by the District and the Foundation and associated with the job assignment of designated positions assigned to this disclosure category, with the exception of positions with a Foundation formed under the Nonprofit Benefit Public Corporation Law. (Corporations Code Section 5000, et. seq.)

LOS ANGELES COMMUNITY COLLEGE DISTRICT

EXHIBIT "A" (Continued)

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote for clarification.)

CATEGORY 7

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any Los Angeles Community College District employee, any representative or association of such employee, and business position or income from any entity owned or controlled by such employee or his/her spouse or other financial dependent.

CATEGORY 8

Persons in this category shall disclose all income (including gifts, loans and travel payments) from investments in and business positions with any district employee or student, any agent or employee association representing any such employee or student, and business positions or income (including gifts, loans or travel payments) from any entity owned or controlled by such employee or any employee's spouse or other financial dependent.

LOS ANGELES COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Executive Assistant to the Chancellor	2, 3
Board Members	1, 2, 3
Chancellor	1, 2, 3
Chief Financial Officer/Treasurer	2, 3
General Counsel	1, 2, 3
Associate General Counsel	1, 2, 3
Student Board Member	4
Administrator for College & District Public Relations	4
Director of Communications and External Relations	4
Public Information Officer	4
Manager, Public Relations	4
Director of Foundation	1, 5, 8
Foundation Development Officer	1, 5, 8
Assistant General Counsel	1, 2, 3
Deputy Chancellor	1, 2, 3
Director of College Facilities	1, 2, 3
Manager, Facilities Planning	1, 2, 3
Director of Budget and Management Analysis	2, 3
Contracts Analyst	4
Contracts Manager	1, 2, 3
Accounting Manager	4

LOS ANGELES COMMUNITY COLLEGE DISTRICT

EXHIBIT "B" (Cont'd)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director of Business Services	1, 2, 3
Financial Aid Manager, CFAU	4, 7
Director of Facilities Planning & Development	1, 2, 3
Facilities Project Managers	1, 4
Deputy Director, Construction Inspection	4
Senior Construction Inspector	4
Purchasing Agent	4
Environmental and Occupational Health and Safety Specialist	4
Risk Manager	4
College Procurement Specialist	1, 2, 3
Employee Benefits Specialist	4, 7
Director of Internal Audit	2, 3
Director of Accounting	4
Executive Director of Facilities Planning & Development	1, 2, 3
Vice Chancellor, Business Services	1, 2, 3
Vice Chancellor, Operations	1, 2, 3
Vice Chancellor of Instructional and Student Support Services	4
Dean, Workforce Development	4
Associate Dean, Welfare-to-Work	4
Associate Dean, Special Projects	4
Associate Director of Occupational Programs	4

LOS ANGELES COMMUNITY COLLEGE DISTRICT

EXHIBIT "B" (Cont'd)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Associate Director of International Education	4
Director of International Education	4
Director of Educational Research, Planning & Development	4
Vice Chancellor, Educational Services	1, 2, 3
Vice Chancellor for Economic and Workforce Development	4
Vice Chancellor for Institutional Effectiveness	4
Dean, Educational Programs/Institutional Effectiveness/ Education Support	4
Senior Associate Vice Chancellor (Human Resources)	2, 3
Director of Diversity Programs	4
Associate Vice Chancellor	4, 7
Assistant Director of Employer-Employee Relations	4, 7
Director of Employer-Employee Relations	4, 7
Director of Human Resources and System Planning	2, 3
Personnel Manager	4, 7
Vice Chancellor, Human Resources	1, 2, 3
Chief Information Officer	4
Systems & Programming Manager	4
Data Center & Communications Manager	4
Software Systems Engineering Manager	4
Computer and Network Operations Manager	4

LOS ANGELES COMMUNITY COLLEGE DISTRICT

EXHIBIT "B" (Cont'd)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Assistant Computer and Network Operations Manager	4
Data Services Manager	4
Enterprise Resources Planning (ERP) Project Coordinator	4
SAP Project Coordinator	4
SAP/ERP Manager	4
Student Information System Lead Administrator	4
Presidents	1, 2, 3
Vice Presidents, Administration/Admin. Services	1, 2, 3
Vice Presidents, Academic Affairs	1, 4
Vice Presidents, (Academic Affairs) Workforce Education, Economic Development & Community Education	1, 4
Vice Presidents, Student Services	4
Associate Vice Presidents, Administrative Services	4
Deans, Academic Affairs/Center for Economic Development & Continuing Education/Service Careers/Tech Careers/Arts & Sciences	4
Deans, Resource Development & Community Relations	4
Associate Deans of Trade, Technical & Occupational Depts.	4
Associate Deans, Cal-Works	4
Buildings & Grounds Administrators/Operations Managers and Facilities Managers	4
Manager of Satellite College Operations	4
Farm Manager	4
Equestrian Manager	4

LOS ANGELES COMMUNITY COLLEGE DISTRICT

EXHIBIT "B" (Cont'd)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
College Financial Administrators	4
Bookstore Managers	4
Bookstore Buyer	4
Food Services Managers	4
CalWorks Directors	4
Commission Members (Personnel Commission)	4, 7
Personnel Director (Personnel Commission)	4, 7
Committee Members (Joint Labor-Management Benefits Committee)	4, 7
Consultants/New Positions*	6

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Chancellor or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chancellor or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
of the

LOS ANGELES COUNTY OFFICE OF EDUCATION

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests (Form 700) shall file their statements with the LACOE Director of Internal Audit. LACOE shall make and retain a copy of all statements filed by the Los Angeles County Board of Education Members, and the Los Angeles County Superintendent of Schools, and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

LACOE shall retain the originals of statements for all other Designated Positions named in the LACOE's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all Income (including loans, gifts and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including loans, gifts and travel payments) from any Office of Education employee, any representative or association of such employee; and business positions or income (including loans, gifts and travel payments) from any entity owned or controlled by such employee or his/her spouse or other financial dependent.

LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT "A"

CATEGORY 6

Persons in this category, are those who perform under a charter school agreement, authorized by the Los Angeles County Board of Education the duties of any position similar to that of any designated position on Los Angeles County Office of Education's Conflict of Interest Code and shall be required to file Statements of Economic Interest disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under an agreement with the charter school, participate in decisions by providing information, advice, recommendations to his or her charter school(s) which could affect financial interests shall be required to file Statements of Economic Interests. The level of disclosure shall be as determined by the Los Angeles County Superintendent of Schools (or designee)

CATEGORY 7

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Los Angeles County Superintendent of Schools (or designee). (See Footnote for Clarification.*)

LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board Member, Office of Education	1, 2, 3
Superintendent	1, 2, 3
Deputy Superintendent	1, 2, 3
General Counsel	1, 2, 3
Director-Governmental Relations	2, 3
Director-Internal Audit and Analysis	1, 2, 3
Director-Communications Department	4
Chief Grants Development Officer – Grants Development	4
Assistant Superintendents	1, 2, 3
Chief Financial Officer	1, 2, 3
Executive Director, Business and Finance	4
<u>Human Resource Services</u>	
Director-Labor Relations	4, 5
Director II – Human Resource Services	4, 5
Operations Manager-Human Resources	4, 5
Coordinator – Employee Support Services	4, 5
Employee Benefits Specialist-Human Resources	4
Director-Employee Assistance Service for Education	4
Project Director III – Beginning Teacher Program	4
Coordinator II – Beginning Teacher Program	4
Labor Relations Advocate	4, 5
Staff Development Specialist-Human Resources	4
<u>Personnel Commission</u>	
Members, Personnel Commission	5
Director – Classified Human Resources	4, 5
Senior Human Resources Analyst	4, 5

LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT "B"

Designated Positions

Disclosure Categories

Business Operations

Assistant Director-Facilities and Construction	1, 4
Assistant Director - Administrative Services	1, 4
Risk Management Officer	4
Risk Management Coordinator	4
Administrative Services Officer	4
Administrative Services Manager	1, 4
Supervising Buyer	4
Procurement Services Assistant	4
Buyers	4
Assistant Buyer	4
Assistant Warehouse Supervisor	4
Maintenance and Operations Officer-Building Services	4
Site Inspector-Building Services	1, 4
Facilities Planning Officer	1, 4
Facilities Planning Managers	1, 4
Sr. Real Estate Specialist	1, 4
Real Estate Specialist	1, 4
Construction Management Officer	1, 4

Technology Services

Chief Technology Officer	4
Assistant Director – Information Services	4
Manager, Data Center Technical Support/Operations	4
Network Manager	4
Consultant III-Instructional Technology Outreach	4

LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Production Manager- Instructional Technology Outreach	4
Resource & Development Manager- Instructional Technology Outreach	4
Information Resources Coordinator-Instructional Technology Outreach	4
Administrative Coordinator-Instructional Technology Outreach	4
Director-instructional Technology Outreach	4
Senior Manager – Applications Development	4
Senior Manager – Technology Infrastructure Services	4
Information Systems Security Officer	4
<u>School Financial Services</u>	
Assistant Director-District Personnel Information Services	4
Disbursements and Financial Systems Manager	4
School Accounting and Finance Manager	4
<u>Division of Accountability, Support, and Monitoring</u>	
Project Director III	4
Director III – Accountability, Support, and Monitoring	4
Consultant III – Williams Instructional Materials/ Valenzuela Settlement Legislation	4
<u>Student Support Services</u>	
Director-Student Support Services	4
Project Director III	4
Program Coordinator	4
Project Coordinator	4

LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
<u>Curriculum and Instructional Services</u>	
Director-Curriculum and Instructional Services	4
Assistant Director-Curriculum and Instructional Services	4
Project Director III	4
Coordinator II – Center for Distance and Online Learning	4
Consultant III – History & Social Science/ Reading/ Language Arts	4
Consultant II – Reading Language Arts	4
Consultant III – Educational Leadership Visual and Performing Arts	4
Consultant III – Curriculum Support and Assessment	4
Consultant III – Reading Language Arts	4
Consultant II – Science/Mathematics	4
<u>Head Start/State Preschool</u>	
Director-Head Start/State Preschool	1, 2, 3
Assistant Directors-Head Start/State Preschool	4
Program Manager	4
<u>Regional Occupational Programs/Career Technical Education</u>	
Director III, Regional Occupational Programs/Career Technical Education	4
Assistant Directors	4
<u>Student Programs</u>	
Principal	4

LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director – Student Programs	4
Coordinator III-Title I- Neglected & Delinquent	4
Project Coordinator	4
Resource and Development Manager	4
Assistant Director – Student Programs	4
<u>Special Education</u>	
Director-Special Education	4
Regional Director	4
Project Director III	4
Coordinator II	4
Consultant II	4
<u>Accounting and Budget Development</u>	
Director-Accounting and Budget Development	4
Assistant Director – Accounting and Budget Development	4
<u>Business Advisory Services</u>	
Director-Business Advisory Services	4
Assistant Director-Financial Management Services	4
Assistant Director-Regionalized Business Services	4
<u>Controller's Office</u>	
Assistant Controller	4
Financial Operations Consultant-Special Education/Analytical Unit	4
<u>Greater Avenues for Independence</u>	
Director-Greater Avenues for Independence	4
Career Development Program Manager	4

LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Program Manager Vocational Assessment	4
Management Coordinator	4
Administrative Coordinator	4
<u>Charter Schools Authorized by the Office of Education</u>	
Charter School Designated Positions	6
<u>Special Education Local Plan Areas (SELPA's)</u>	
Director – SELPA	4
Independent Consultants/and New Positions*	7

*Independent Consultants/and New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
of the

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM
AUTHORITY

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations. Section
18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, is hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Exhibit A establishing economic disclosure categories and Exhibit B designating officials and employees shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and staff required to submit a statement of economic interests shall file their statements with the Authority Executive Director; or his or her designee. The Authority shall make and retain a copy of the statements filed by its Board of Directors, Alternate Directors, and Executive Director and shall forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The Authority shall retain the original statements for all other Designated Positions named in this conflict of interest code, as appropriate. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

Conflict of Interest Code
of the

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM
AUTHORITY

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that: 1) are contractors or subcontractors engaged in the performance of work or services of the type utilized by the Authority; or 2) manufacture or sell supplies, machinery or equipment of the type utilized by the Authority.

CATEGORY 2

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the Authority.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 3

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the Authority which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be determined by the Executive Director of the Authority. (See footnote for clarification. *)

Conflict of Interest Code
of the

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM
AUTHORITY

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board of Directors	1, 2
Alternate Directors	1, 2
Executive Director	1, 2
Committee Members ¹	1
Treasurer	1, 2
Auditor	1, 2
Legal Counsel	1, 2
Administrative Services Manager III	1, 2
Administrative Services Manager II	1, 2
Administrative Services Manager I (Contracts)	1, 2
Consultants/New Positions [*]	3

¹ Committee Members are limited to those who sit on all or any of the following committees: Technical, Operations and/or Finance. Committee members who are included in other categories of Designated Positions shall comply with the Disclosure Categories for such other Designated Positions. Committee Members who are not included in any other category of Designated Positions shall comply with the Disclosure Category shown. Committee Members can sit on more than one committee at a time, be it the Finance Committee, Technical Committee, or Operations Committee.

Conflict of Interest Code
of the

LOS ANGELES REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM
AUTHORITY

EXHIBIT "B" (CONTINUED)

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Director or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
Of the

LOS NIETOS SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Trustee Members, Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

LOS NIETOS SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote for clarification.)

LOS NIETOS SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Trustee, Governing Board	1, 2, 3
Superintendent	1, 2, 3
Director of Business Services	1, 2, 3
Citizens' Bond Oversight Committee	1, 4
Director, Instructional Services, Assessment and Special Projects	4
Principal, Elementary	4
Principal, Middle School	4
Director, Food Services	4
Director, Maintenance & Operations	4
Director, Special Education/Pupil Services	4
Consultant/New Positions*	5

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
of the

MONROVIA UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730
(2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members and its Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

MONROVIA UNIFIED SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including loans, gifts, and travel payments) from any district employee, any representative or association of any such employee and business positions, investments or income (including loans, gifts, and travel payments) from any entity owned or controlled by such employee or his/her spouse or other financial dependent.

MONROVIA UNIFIED SCHOOL DISTRICT

EXHIBIT "A" (CONT.)

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendations or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

(See footnote for clarification)

MONROVIA UNIFIED SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
1. Board of Education Members	1, 2, 3
2. Superintendent	1, 2, 3
3. Chief Administrators for: <u>Business</u> <ul style="list-style-type: none">• Chief Business Officer <u>Educational Services</u> <ul style="list-style-type: none">• Assistant Superintendent of Educational Services <u>Human Resources</u> <ul style="list-style-type: none">• Assistant Superintendent of Human Resources <u>Technology</u> <ul style="list-style-type: none">• Chief Technology Officer	1, 2, 3 4 4 4
4. <u>Directors of:</u> <u>Food Services</u> <ul style="list-style-type: none">• Food Services Director <u>Maintenance, Operations & Transportation</u> <ul style="list-style-type: none">• M.O.T. Director <u>Purchasing</u> <ul style="list-style-type: none">• Procurement & Business Support Director	 4 4 2, 3
5. Personnel Commissioners	5
6. Consultant/ for New Position*	6

MONROVIA UNIFIED SCHOOL DISTRICT

EXHIBIT "B" (CONT.)

*Consultant/or New Position are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent, or his or her designee, may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent, or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
of the

PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members, and its Superintendent, and forward the originals of such statements to the Executive Officer of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

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EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

CATEGORY 5

Consultants performing the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, consultants who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendations or counsel to the agency and possess decision-making authority which could affect financial interests shall be required to file Statements of Economic Interests disclosing reportable interests, unless they fall with the Political Reform Act's exceptions to the definition of consultant, as determined by the District Superintendent or his designee.

The term "consultant" is defined per Fair Political Practice Commission Regulation 18701 (Title 2, California Code of Regulations, Section 18701). (See footnote for clarification.)

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EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director of Human Resources	2, 3
Deputy Superintendent/Business Services	1, 2, 3
Chief Academic Officer	2, 3
Director of Curriculum and Instruction	4
Director/Maintenance and Operations	4
Director of Food Services	4
Director of Purchasing	4
Administrator of Technology	4
Administrator of Pupil Services	4
Principal of Rancho del Mar/Adult Education/Kids' Corner	4
Director of Fiscal Services	1, 2, 3
Consultant/New Positions*	5

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

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EXHIBIT "B" (Cont'd)

Public Officials Who Manage Public Investments:

It has been determined that the positions listed below manages public investments and must make disclosure pursuant to Government Code Section 87200, et seq.

Governing Board Members

Superintendent

EFFECTIVE: